

## **Kathmandu University**

### **School of Education**

#### **End-Semester Assessment Guidelines for M Phil, Masters and PGD Programs**

The end-semester assessment guideline has been prepared for use by all the faculties with immediate effect.

1. The concerned faculty will organise all assessments in consultation with the HOD and the exam section.
2. The assessment will take place between 17 till 20<sup>th</sup> week of the Semester. After a week of end semester assessment, faculties will submit the final grades, including in-semester and end-semester.
3. The assessments will be synchronous and/or asynchronous.
4. The faculties will choose any of the suggested types of assessment or a mix of them to evaluate their course.
  - a. Essay type open questions, time-bound (4 to 24 hours depending on the task and the nature of the course), open book, followed by viva voce
  - b. Moodle based quiz modality, includes short and long answer questions, time bound, followed by viva voce
  - c. Article/Paper type questions, the deadline for submission and viva voce and/or presentation
  - d. Usual type questions used in the past, live video monitoring by faculty, screen shares, followed by viva voce
  - e. In the case of the practical courses (Internship and Research Project), the students will be assessed on the basis of their presentation and the final report.

#### **Notes**

- i. For all types of assessments, the tasks/questions must be individualized. Objective types question must be shuffled.
  - ii. The distribution of weightage for written tests and viva voce should be between 70% and for viva voce between 30%. (These weightages here are just as examples, we could allocate as per the nature of the course. If the allocation needs to be set outside this, the faculties should discuss it with HOD).
  - iii. The viva voce must be of 10 minutes for each individual.
5. The weightage of grades will be as follows:
  - a. Masters: 50-60% In-semester; 50-40% End-semester
  - b. M Phil: 50-70% In-semester; 50-30% End-semester

