

## Annex 1: Procedure for Application

### Scholarship Form

Submit the completed form along with required enclosures to the Concerned School.

S. No. ....

**Program: Graduate**

**Batch.....**

Form Received by:

Date:

Sign:

(For official use only)

**Kathmandu University**  
**FINANCIAL SUPPORT SCHEME**  
**For Graduate Program**  
**Application Form for 2022 August Batch**

Scholarship sought for the graduate Program In.....

Read each of the following Items carefully and fill it correctly.

**(INCOMPLETE FORM WILL BE INVALID)**

Which Scholarship are you looking for?

Please specify

.....  
.....

Recent  
Photo

1. **Name:** First name .....  
Middle name .....  
Last name .....  
Jati/Janajati Code No. .....

☐ Male  
☐ Female

2. **Permanent Residential Address:**

Municipality /VDC: .....

Ward No.....

District: .....

Zone:.....

3. **Correspondence Address with Telephone No.:**

Municipality /VDC.....

Ward No.....

District: .....

Zone: .....

Telephone No ... ..

Mobile No.....

4. **Currently leaving with:** ☐ Parents ☐ Relatives ☐ Rent ☐ Others



**8. Family Status:**

Father's Name: .....

Occupation: ..... Position: .....

Mailing address: .....

Telephone No.: ..... Mobile No.: .....

Academic background .....

Mother's Name: .....

Occupation: ..... Position: .....

Academic background .....

**Other Members:**

	<u>Name</u>	<u>Occupation</u>	<u>Position</u>	<u>Income (NRs.)</u>
a)				
b)				
c)				
d)				

<b>i)</b>	<b>Family Income (Annual)</b>	<b>Amount Rs. Per Year</b>
	Father	NRs.. .....
	Mother	NRS.....
	Others	NRs.....
	Total	NRs.....

**ii) Family property:**

**Land:** Location.....  
Area (Ropanis / Bigha)..... Market value (NRs.) .....

**House:** Location.....  
Area ..... Market value NRs.) .....

**Construction** – Please tick in one only

**Wall**

☐ Cemented Brick/ Stone

☐ Mud wall of Brick/ Stone

☐ Wooden Plank/ Bamboo

☐ Concrete/ Cement

☐ Soil breck

☐ Other Materials

**Flooring**

☐ Soil Floor

☐ Wooden Plank/ Bamboo

☐ Stone/ Breck

☐ Tile

☐ Cemented

☐ Others

**Roofing**

- ☐ Thatched/ Straw
- ☐ Mud roofing
- ☐ Wooden Plank
- ☐ Galvanized iron sheet
- ☐ Cemented
- ☐ Slate/ Tile
- ☐ Others

**Lighting System**

- ☐ Electricity
- ☐ One bulb
- ☐ Gasoline
- ☐ Excrement gas
- ☐ Mentol (Petrol Max)
- ☐ Kerosene Lamp/ Tuki
- ☐ Others

**Drinking Water**

- ☐ Household tap water
- ☐ Public tap water
- ☐ Tube well/ Covered well
- ☐ Open well
- ☐ Others

**Toilets**

- ☐ Toilets with flush linked with public Sewerage
- ☐ Toilet with flush linked with safety tank
- ☐ House hold toilet
- ☐ Public toilet
- ☐ Open space/ Bush

**Oven/Stove**

- ☐ Open fire place
- ☐ Earthen Stove
- ☐ Improved Stove
- ☐ Kerosene Stove
- ☐ Gas Stove
- ☐ Others

**Distance of bus stop from house**

- ☐ Below half an hour walking
- ☐ Half to one hour walking
- ☐ More than an hour walking distance or no bus stop hereby

iii) **Other property Item** ..... Market value NRs.) .....

(Market value of land, house & other properties must be endorsed by VDC or Municipality or authorized agency)

**9. References (TWO):**

Names and addresses of two referees (other than relatives) justifying your financial statements.

i) Name .....

Address.....

Telephone No. .... Mobile No.....

ii) Name: .....

Address.....

Telephone No. .... Mobile No.....

(Referees are requested to provide accurate information about the applicant.)

**10.** Others (if any): victims of democratic movement/minority (backward) groups (Dalit/Janajati)/  
Physically disabled/orphans.

I certify that the information/details furnished in above form are correct to the best of my knowledge and belief. If found otherwise, the application may be rejected and the scholarship (if awarded) may be withdrawn at any time and the amount receiver to be returned within specified time.

.....

Applicant's Signature

Date:

.....

Guardian's / Parent's Signature

Name:

Address:

Contact No.:

Date:

**Necessary Documents to be submitted with the application form:**

1. Written statement (one page) justifying why you deserve financial assistance.
2. Attested copies of citizenship certificate or birth certificate.
3. Attested copies of the academic transcripts / mark sheets and character certificate of S.L.C. level and above.
4. Attested copies of the documents related to the previous scholarships, awards earlier.
5. Recommendation letters from the concerned VDC or Municipality or other appropriate government institutions about the financial conditions of the applicant (original & recent).
6. Recommendation letters from two referees explaining the financial condition of the applicant and justification for recommendation.
7. Certificates related to victims of democratic movement/minority (backward) Groups (Dalit/ Janajati)/ physically disabled/orphans from the concerned VDC or Municipality or other Government institutions.